



Facilitating research, application, and communication
between sports scientists, practitioners, and the world.

West Campus-Player Development Center
TAMU 4259
College Station, TX 77845
HuffinesInstitute.org

Sydney and J.L. Huffines Institute for Sports Medicine and Human Performance FY 2022-2023 Finishing Touches Grant

Purpose

The purpose of the Huffines Finishing Touches Grant is to provide small grants for items that will ‘finish’ projects, efforts, or initiatives that support and contribute toward the Huffines’ Institute’s mission (see below mission statement).

Eligibility

To be eligible, an applicant must be:

- A full-time faculty member at TAMU or a full-time staff member in Athletics.
- Be either a current Huffines’ Faculty Affiliate or join as a new [Faculty Affiliate](#) (contact us for application).

Limitations

- An individual may **not** receive more than one Finishing Touch grant in a fiscal year.
- Projects that either directly affects external funding efforts or improvement in Aggie Athlete performance will receive priority for funding.
- At this point, there are few limitations on the applications of funding. However, costs have to be clearly justified and applied toward the purpose of the grant program.
- Requests for travel should be primarily for bringing someone to A&M (i.e. travel for the applicant will generally not be considered without extensive justification).
- Each request is limited to \$1,000. Funds **must** be spent within two months of the request approval. Unspent and unencumbered funds will revert to the Huffines Institute general budget two months after initial approval or on the last day of the Institute’s fiscal year, June 30, 2023, whichever comes first.
- Since this program has rolling applications and the budgeted monies are limited for this program, when the budgeted money is allocated, the program will close for this fiscal year.

Post Award Requirements

- Each grantee is obligated to submit a short (less than one page) report on the outcome of the grant within two months of the grant expenditure (e.g. Did you get the grant out? How was it improved? What was the improvement in athletic performance were attained? etc.).
- Where appropriate, if there are any resulting publications and presentations from the grant, please credit the *Sydney and J.L. Huffines Institute of Sports Medicine and Human Performance*.

Submission Procedures

- You can apply at any point in this fiscal year (as long as there is money in the fund).
- It is advisable to consult with the Huffines’ Director prior to submitting an application.
- The applications will undergo a streamlined review process and grantees will be notified by letter as to the outcome of their application within a week of submission (in general).
- Handwritten applications (including cover page) will not be accepted.
- Scan completed application form and required materials into one .pdf file and title the file: “your_last_name”_Finishing_Touch_2023.pdf.
- Email the application file to: Huffines@tamu.edu

Our mission: to be the bridge between scientists, practitioners, and the lay public in all aspects of sports medicine and human performance, with a particular focus on athletic performance.



TEXAS A&M UNIVERSITY
Kinesiology &
Sport Management

**Sydney and J.L. Huffines Institute of Sports Medicine and Human Performance
Finishing Touches Grant Application Form**

Name _____ Phone # _____ Date _____

E-mail: _____ Unit/Department: _____

Application Title: _____

Description of Project (1 page):

- Provide a summary of the project giving the title, purpose, approach, expected outcomes, and budget. (see attached document for descriptions of these items). The description should be less than one single-spaced typewritten page, be in Arial 11-point font, and use 0.5 inch margins.
- The itemized budget should be brief and should **not exceed \$1,000**.
- Since the purpose of the program is to provide small grants for items that will ‘finish’ projects, efforts, or initiatives in any division within HLKN or Athletics, your description should clearly indicate how one of these two items will be enhanced with the grant.
- **To be considered for funding, it must be clear that the project will also contribute toward the mission of the Huffines Institute (see mission in footer below).

Required Signatures:

Signature - Applicant

Printed name of Applicant

=====
FOR INSTITUTE USE ONLY:

Approved amount: _____

Approved date: _____

Signature of approval: _____

Project Description Sections:

Title – Self-explanatory and should clearly describe the project.

Purpose – One sentence explanation of the goal of the grant.

Approach – This section is a short section on what you are going to do with the money. You should also describe clearly how this approach is going to facilitate the completion of a project. Note: this grant program is meant to help ‘finish’ projects/grants and as such, is not appropriate for the preliminary stages of a project. Your approach should result in a clear and tangible product.

Expected Outcomes – What do you expect will come out of this grant? Please describe the outcomes you (and we) can reasonably expect if you get this grant.

Budget – This section, as with the others, should be fairly concise and succinct. In brief, while the limit is \$1000, we expect most projects to require considerably less than this. So, please specify the budget for the grant with specific areas of expense (e.g. travel, food, lodging, consultation, equipment, etc.).